

**B  
M  
C**



# BHARATA MATA COLLEGE THRIKKAKARA

Affiliated to MG University, Re-accredited by NAAC with 'A+' Grade, ISO 9001-2015 Certified



## Higher Education Cell Policy



## PREAMBLE

Adhering to the pioneering scheme of Tripartite Quality Frontier adopted by the Bharata Mata College, students are categorised into Higher Education, Placement and Entrepreneurship. The majority of the students opt for Higher Education. The college strives to motivate students to pursue higher studies in premier institutes in India and abroad. Higher Education Cell coordinates all such initiatives. Moreover Higher Education Policy is adopted to ensure such activities are streamlined so that students are enabled to expand their horizons in the realms of higher education.



## **CONTENTS**

- 1. DEFINITIONS**
- 2. VISION**
- 3. MISSION**
- 4. ORGANIZATIONAL STRUCTURE AND AUTHORITY**
- 5. ROLES AND RESPONSIBILITIES**

## DEFINITIONS

The Higher Education Cell (henceforth, the Cell) is a non-statutory body constituted in accordance with the criterion of Student Progression. The Cell facilitates the students with optimum support and guidance to scout for the right choice of course for higher education. In addition, it keeps record and analyses data regarding the progress made by students of the institution, in pursuit of their higher studies elsewhere. It functions as a policy-making body and think-tank in order to widen the horizon of future academic possibilities for students.

## VISION

The Cell is constituted under the firm faith that every student deserves the best. Wider exposure and better opportunities open up an individual's mind to one's own and the society's larger benefit. We believe that adequate institutional support will help our students reach the higher rungs of academia in top-notch institutions in the country and abroad. The Cell stems from the principle that the institution's relation and responsibility to the students stretches beyond their period of study in the College, in order to ensure a brighter future for them. Similarly, the alumni of the College who have successfully pursued their higher studies give it back to the community by supporting the junior batches

## MISSION

The mission of the cell is to enable students to pursue their higher studies at PG and research level in premier institutes in the state, India and abroad. In addition, the Cell also caters to the requirements of the students who want to focus on competitive exams after their graduation. The cell will ensure dissemination of information, adequate training and orientation, and support mechanism to this end.

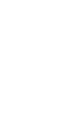
## ORGANIZATIONAL STRUCTURE AND AUTHORITY

- Three faculties, one each from the Arts, Science, and Commerce sections will serve as the teachers-in-charge of the Cell. The senior-most of the three will be the official Co-ordinator of the Cell. This body constitutes the main part of the Cell and is responsible for developing and promulgating a plan of action every year.

- The Cell reports back to the offices of the IQAC, the Principal, and the Manager. These three offices will collectively function as the nodal authority for the policy and plans of the Cell. The activities and achievements of the club shall be reviewed annually by the nodal authority. It will also function as the final authority on policy renewal and amendments. The body of teachers-in-charge shall be reconstituted as and when deemed necessary.
- The teachers-in-charge of the Cell work hand-in-hand with the Head of the Departments in order to specifically cater to the higher education requirements in each discipline.
- Two final-year graduate students would be selected from each department as the Student Coordinators, who will function as the bridge between the admin and the larger students' group in order to communicate information and coordinate activities.

## ROLES AND RESPONSIBILITIES

- Coordinate with the Head of the Departments to ensure that information regarding higher education institutions and courses in each discipline are made available to the students.
- Coordinate with departments to provide students exposure to premier institutions by means of campus tours, library and laboratory visits etc.
- Work as a connecting link between the alumni and the current students to ensure a flow of information and support from the former to the latter.
- Collaborate with external training institutes in order to provide orientation for students in competitive exams such as Kerala PSC, UPSC and NET/JRF.
- Ensure that final-year graduate students get adequate information and support for PG entrance application and examination.
- Ensure dissemination of information about available scholarships for higher studies in each field.
- Function as a support-mechanism for students in the application procedure for scholarships.
- Provide necessary resources for PG students to prepare for PhD entrance exams and preparation of synopsis.
- Follow up on and keep record of the progress made by the graduates in higher studies.
- Ensure periodical revision of the policy and updating of activities of the Cell.





**B  
M  
C**



# **BHARATA MATA COLLEGE THRIKKAKARA**

Affiliated to MG University, Re-accredited by NAAC with 'A+' Grade, ISO 9001-2015 Certified



## **Bharata Mata College**

Thrikkakara, Kochi-21, Kerala, India

**Owned and Managed by the Archdiocese of Ernakulam- Angamaly**

Affiliated to MG University, Re-accredited by NAAC with 'A+' Grade, ISO 9001-2015 Certified

Phone : 0484 2425121, +91 82813 03721 Website: [www.bharatamatacollege.in](http://www.bharatamatacollege.in)